

ROSELLE BD OF ED-03904540 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status	
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	ROSELLE BD OF ED-03904540	126	04/09/2023	CAP Accepted	
Corrective Action History	Corrective Action Plan: Accepted by Dianne Kennedy 04/18/2023 10:41 AM CAP Accepted					
	Corrective Action Plan: Submitted by Anthony Juskiewicz 04/17/2023 10:51 AM For SF1 the changes made were missing of the SSN (last 4 digits) information was provided accordingly. Adult Signature was provided. Income Source was provided. Child or household name was provided. Case number was provided. All Changes were done and date 3/21/2023 & 3/22/2023					
	Corrective Action Plan: Rejected by Dianne Kennedy 04/13/2023 10:57 AM Please enter the changes that were made for each error in the SFA-1.					
	Corrective Action Plan: Submitted by Anthony Juskiewicz 03/30/2023 01:40 PM All 61 applications were reviewed and corrected, dates of corrections were recorded in the file as corrections were done within the time frame provided by the reviewers.					
	Flagged by Dianne Kennedy 03/09/2023 09:45 AM 61 Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments. ***** The number of Certification and Benefit Errors are greater or equal to 10%, therefore an Independent Review of applications must be completed for next school year. More details will be provided later in the school year regarding the process and expectations for the Independent Review.					
	Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	ROSELLE BD OF ED-03904540	134	04/09/2023	CAP Accepted
	Corrective Action History	Corrective Action Plan: Accepted by Dianne Kennedy 04/13/2023 10:31 AM CAP Accepted				
Corrective Action Plan: Submitted by Anthony Juskiewicz 03/30/2023 01:33 PM The October DC Run (3rd) was ran on 10/27/2022. This file was uploaded into Payschools. If you go to Snears and go to Direct Certified Students scroll down on All DC Students it will show that it was ran on 10/27/2022.						
Flagged by Dianne Kennedy 03/09/2023 09:46 AM The SFA missed October DC Run (3rd run). The SFA must perform direct certification matches at least four times per school year during required time frames. The mandated timelines are included in the Guidance for Determining Officials (Form #63). Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..						
Verification	Verification (Off-Site Assessment Tool) (200H)	ROSELLE BD OF ED-03904540	202	04/09/2023	CAP Accepted	

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Corrective Action History	Corrective Action Plan: Accepted by Dianne Kennedy 04/18/2023 10:41 AM CAP Accepted				
	Corrective Action Plan: Submitted by Anthony Juskiewicz 04/17/2023 09:57 AM Proof of income was collected and as stated the Gross amount was used to determine the eligibility. Correction was done on 3/28/2023. Eligibility changed from Free to Reduced effective 4/07/2023. Letter of notification was sent to the household.				
	Corrective Action Plan: Rejected by Dianne Kennedy 04/13/2023 10:32 AM Please indicate a date of correction. Thank you.				
	Corrective Action Plan: Submitted by Anthony Juskiewicz 03/28/2023 01:51 PM Effective immediately a Confirming Official will be assigned.				
	Flagged by Dianne Kennedy 03/09/2023 09:50 AM				
	The Determining Official is also the confirming official. The confirming official must be an individual who did not make the original eligibility determination on the applications. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	ROSELLE BD OF ED-03904540	209	04/09/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Dianne Kennedy 04/18/2023 10:41 AM CAP Accepted				
	Corrective Action Plan: Submitted by Anthony Juskiewicz 04/17/2023 09:55 AM Proof of income was collected and as stated the Gross amount was used to determine the eligibility. Correction was done on 3/28/2023, Eligibility changed from Free to Reduced effective 4/07/2023. Letter of notification was sent to the household.				
	Corrective Action Plan: Rejected by Dianne Kennedy 04/13/2023 10:31 AM Please indicate a date of correction. Thank you.				
	Corrective Action Plan: Submitted by Anthony Juskiewicz 03/28/2023 02:00 PM Effective immediately the Gross Income will be the \$ amount use for income to verify applications and establish the Eligibility. All Trainings and Webinar will be view and or attended by the SFA and or staff that process the Lunch Application. As stated this is effective immediately.				
	Flagged by Dianne Kennedy 03/09/2023 09:47 AM				
	Verifying Official used the income net amount to verify the application. The gross amount must be used to verify applications. The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Local School Wellness	Local School Wellness (Off-Site Assessment Tool) (1000H)	ROSELLE BD OF ED-03904540	1002		CAP Removed

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Corrective Action History	Corrective Action Plan: Removed by Dianne Kennedy 03/07/2023 07:58 PM CAP Removed				
	Flagged by Dianne Kennedy 03/07/2023 07:57 PM According to their LWP an evaluation is completed annually. However, did not provide most current LWP assessment. The Local School Wellness Policy must be reviewed and updated periodically. An example would be to update the policy at an annual stakeholders' meeting. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Local School Wellness	Local School Wellness (Off-Site Assessment Tool) (1000H)	ROSELLE BD OF ED-03904540	1005	04/09/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Dianne Kennedy 04/18/2023 10:42 AM CAP Accepted				
	Corrective Action Plan: Submitted by Anthony Juskiewicz 04/17/2023 10:59 AM Correction was done 04/04/2023				
	Corrective Action Plan: Rejected by Dianne Kennedy 04/13/2023 10:30 AM Please indicate a date of correction. Thank you.				
	Corrective Action Plan: Submitted by Anthony Juskiewicz 04/04/2023 10:29 AM I have read the policy and will be discussing with the building principals that a wellness committee needs to be established at each school and the assessment tool needs to be done yearly and the forms needs to be gathered and information released to the public once a year at a board meeting and placed on our website for review.				
	Flagged by Dianne Kennedy 03/09/2023 09:47 AM According to their LWP an evaluation is completed annually. However, a copy of the most recent assessment of the implementation of the local school wellness policy was not provided. The wellness policy must be assessed by the wellness committee, on a annual basis based on your local wellness policy. Provide the date the assessment was completed. In addition, upload a copy of the assessment to the documents tab.				
Professional Standards	Professional Standards (On-Site Assessment Tool)	ROSELLE BD OF ED-03904540	1219	04/09/2023	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Dianne Kennedy 04/18/2023 10:47 AM CAP Accepted				
	Corrective Action Plan: Submitted by Anthony Juskiewicz 04/17/2023 11:01 AM Correction done 04/03/2023				
	Corrective Action Plan: Rejected by Dianne Kennedy 04/13/2023 10:30 AM Please indicate a date of correction. Thank you.				
	Corrective Action Plan: Submitted by Anthony Juskiewicz 04/03/2023 03:39 PM I have completed the training for civil rights, determining applications training and direct certification training. I attempted the verification taining but it was not available. This training will be done by our office every year to satisfy the training stipulation.				
	Flagged by Dianne Kennedy 03/09/2023 09:50 AM Admin office did not complete civil rights, determining official training, verification training and DC. Administrative, office and/or other school staff (e.g. teachers serving and/or counting meals in the classroom) who regularly work on National School Lunch and/or School Breakfast related activities throughout the school year must meet professional standard training requirements. Staff working 20 or more hours on School Nutrition program related activities are required to complete at least 6 hours of annual training. Part time staff (working less than 20 hours per week) are required to complete at least 4 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: https://theicn.org/ . Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
Fresh Fruit and Vegetable Program - Review Period	Fresh Fruit and Vegetable Program - Review Period (On-Site Assessment Tool - Site) (1900H)	HARRISON-2765	1901	05/03/2023	Flagged
Corrective Action History	Flagged by Janet Celi 04/03/2023 02:06 PM The cost documentation and invoices provided, did not support the school's FFVP claim for reimbursement. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Please upload in SOARS verification to support the hourly rate for the staff member working on the FFVP. Also, upload Timesheets for January for the FFVP.				

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Fresh Fruit and Vegetable Program - Day of Review	Fresh Fruit and Vegetable Program - Day of Review (On-Site Assessment Tool - Site) (1903H)	HARRISON-2765	1904	05/03/2023	Flagged
Corrective Action History	<p>Flagged by Janet Celi 04/03/2023 02:06 PM</p> <p>The FFVP must not be offered during the school day when lunch and breakfast is being served. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>During the day of the Review, students were placing their FFVP snack in their backpacks to take home. The FFVP must be served and eaten on site during the school day, but not during meal service times. Please indicate how you will correct this problem. A memo should be sent to all teachers to ensure that all staff are aware of this regulation.</p>				
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	WASHINGTON-2768	325	04/09/2023	CAP Accepted
Corrective Action History	<p>Corrective Action Plan: Accepted by Dianne Kennedy 04/13/2023 10:23 AM</p> <p>CAP Accepted</p> <p>Corrective Action Plan: Submitted by Richele Sarro 03/27/2023 08:41 AM</p> <p>The Daily sales reports and NJ Edit Checks in PaySchools Central do not communicate. The difference in numbers on the Daily Sales report Versus the Edit Check is due to status changes. Edit Checks always reflect the change in real time when status/eligibility changes in the system, while Daily Sales reports on PaySchools does not notice those changes, therefore never rectifying their numbers.</p> <p>Flagged by Dianne Kennedy 03/09/2023 09:51 AM</p> <p>SFA LUNCH Count on 1/4, 1/5,1/6,1/9,1/13,1/19,1/27 and SFA BREAKFAST Count 1/13,1/19,1/20 did not match the SA Counts. See S-1 for more details. Lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged